

<http://www.jobmarket.nytimes.com/pages/jobs>

<http://www.monster.com>

<http://www.acinet.org>

<http://www.jobhuntersbible.com>

<http://www.careerbuilder.com>

<http://www.rileyguide.com>

<http://www.jobbankusa.com>

<http://www.dice.com> (tech jobs)

<http://www.nycareers.com>

<http://www.americasjobexchange.com/ny>

<http://www.lijobs.com>

Online Resources—Resumes & Cover Letters

Many of the sites listed above offer tips on writing resumes and cover letters. Microsoft Word, available at the library, offers templates and a Resume Wizard. Also try the following:

<http://www.jobstar.org/tools/resume/index.php>

<http://www.career.vt.edu/jobsearch/coversamples.htm>

Online Resources—Other Sites

<http://www.bls.gov/oco> (Occupational Outlook Handbook online)

<http://online.onetcenter.org> (O*Net Dictionary of Occupational Titles online)

<http://www.crdli.org> (Community Resource Database of Long Island)

<http://www.thewp.org> (Workforce Partnership)

The library also offers access to the Career Cruising database through our website. Typing Tutor and Microsoft Word's Resume Wizard are available on computers at the library.

Generated by Jennifer Santo.

Any questions? E-mail
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CAREER INFORMATION

AT YOUR LIBRARY



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Fax: 516-671-8164
www.locustvalleylibrary.org

Reference Books

- Almanac of American Employers. R 331.209 P
- Encyclopedia of Careers & Vocational Guidance. R 331.702 E
- Guide to America's Federal Jobs. R 353.001 A
- Job-Hunting Online. R 025.066 BOL
- National Job Bank. R 331.128 N
- Occupational Outlook Handbook. R 371.425 OCC (also available online)
- The O*Net Dictionary of Occupational Titles. R 331.7002 O (also available online)

General Career Books

- ECO Guide to Careers That Make a Difference. YA 331.702 E
- Guide to Internet Job Searching. OS 650.14 D
- Top 100 Careers Without a Four-Year Degree. OS 331.702 F
- What Color is Your Parachute? 650.14 BOL

Resumes and Cover Letters

- 30-Minute Resume Makeover. 650.142 KUR
- Adams Cover Letter Almanac. 650.142 ADA
- Complete Book of Perfect Phrases for Job Seekers. 650.14 BET
- Cover Letters That Knock 'Em Dead. 650.142 YAT
- Gallery of Best Resumes. 650.14 N
- How to Write Better Resumes and Cover Letters. OS 650.142 CRI
- No-Nonsense Cover Letters. 650.142 E
- Resumes for Dummies. 650.142 KEN
- Top Notch Executive Resumes. OS 650.142 HAN

Interviews

- 100+ Winning Answers to the Toughest Interview Questions. 650.144 HAW
- Complete Idiot's Guide to the Perfect Interview. 650.14 D
- Next-Day Job Interview. 650.144 FAR

Online Resources—Civil Service & Government

- <http://www.nassaucivilservice.com>
- <http://www.suffolkcountyny.gov/departments/civilservice.aspx>
- <http://www.cs.state.ny.us/jobseeker> (NY State civil service)
- <http://www.cityofglencoveny.gov/index.htm>
- <http://www.usajobs.opm.gov> (Federal government jobs)
- <http://www.careervoyages.gov> (US Department of Labor web site)
- <http://www.nassaucountyny.gov/website/LW/employment/index.html> (Nassau County employment links)
- <http://www.doleta.gov> (US Department of Labor, Education & Training Administration)
- <http://www.nysegov.com/citGuide.cfm?superCat=36> (NY State career links)
- <http://www.labor.state.ny.us/careerservices/careerservicesindex.shtml> (NYS Department of Labor)
- ### Online Resources—Classifieds & Job Listings
- <http://www.newsday.com/classified/jobs>
- <http://www.online.wsj.com/public/page/news-career-jobs.html>