

**Nassau County Library Association
Executive Board Meeting Minutes
Nassau Library System
March 11, 2005**

Attending were:

Trina Reed, Darleen Rogers, Dalal Fatoush, Rocco Cassano, Rick Fox, Maureen Chiofalo, Laura N. Goudket, Alicia Sanchez, Jeffrey Feinsilver, James Hutter, Arthur Friedman, Mamie Eng, Annmarie Singh, Elaine Cummings-Young, Tom Bazzicalupo, Ken Bellafiore, Mary Beth Beidl, Herb Biblo, Tracey Simon, Rona Dressler.

CALL TO ORDER

Tom Bazzicalupo called the meeting to order at 9:51 a.m.

I. MINUTES

The minutes from the February 18, 2005 meeting were not approved at this meeting.

II. TREASURER'S REPORT

The report was read by Elaine Cumming-Young but not received. The meeting was held but there were not enough voting members in attendance to constitute a quorum. No items will be voted on at this meeting as a result of that fact. Arthur Friedman suggested that not as much money should be kept in the checking account.

III. PRESIDENT'S REPORT

President Tom Bazzicalupo attended a joint NLS Youth Services and NCLA Children's Services Division meeting on Monday, March 7, 2004. It consisted of roundtable discussions about Summer Reading Club ideas. It was very well-attended. There was a lot of good information and ideas.

He attended a Long Island Library Conference Committee meeting on February 14, 2005 at the North Bellmore Public Library. Christine Kulakis, Media Services Librarian at North Bellmore, and I are the Nassau County representatives handling registrations for the Conference.

He will be sending out fliers about the Long Island Ducks tickets soon. The game is Saturday, July 30, at 7:05 p.m. Tickets will go on sale as of April 18, 2005.

We are still looking for a volunteer to serve as the 2005 NCLA Liaison to attend the SCLA Executive Board meetings. The meetings are usually held on the third Friday of the month at 10:00 a.m. in Bellport. If anyone may be interested, they should contact me.

Library Legislation Day will be next Tuesday, March 15, 2005. Presently, we have approximately 35-40 people going.

If you cannot attend a meeting, please fax or e-mail your report form.

Remember to encourage everyone at your libraries to join NCLA to reach our goal of 1,000 members.

President Tom Bazzicalupo thanked Ken Bellafiore for filling as recording secretary for Debbie Podolski who was out ill. He also thanked Rocco Cassano for setting up the coffee and cake.

IV. DIVISION REPORTS

1. Academic & Special Libraries – Annmarie Singh

They are currently planning their annual conference that will take place on Friday May 13, at CW Post.

2. Children’s Services - Natalie Korsavidis,

On Monday, they had a joint NCLA – CSD/NLS meeting for the Summer Reading Club. Breaking up into roundtable discussions on topics such as crafts, performers, and flannels, more than 50 librarians all enjoyed coming to this educational meeting. Natalie would like to thank Crystal Faris and Judy at NLS for coordinating this program for me.

They are getting ready for the LILC. We will be having author/illustrator Dan Kirk speaking at the 2:30 time slot. We hope that everyone stays and listens to him speak.

They sent a letter to CSK members regarding our May trip with Leonard Marcus. They will be doing a literary walking tour through Manhattan. So far, they’ve received over 20 responses from members interested in going.

3. Clerical Services – Dalal Fatoush

On March 1st they held their annual Open House raising in excess of \$1,500 for NCLA. It was held at the East Meadow Public Library with over 90 attendees! They enjoyed a buffet dinner catered by Bagel Doctor of Oakdale, desserts prepared by our Clerical Board members and free raffles donated by the board members. Our guest speaker for the evening was Daniel Akner, a respected artist and psychic medium. Mr. Akner lectured about his art and psychic abilities. Many members of the audience were ‘read’ by him. Mr. Akner was gracious enough to donate a one-hour private reading at his home for us to raffle off. They raised over \$200 with this raffle and the proceeds will go towards NCLA’s video fund. They also recruited almost 20 new members for NCLA through this program.

They have scheduled a “Clerical Roundtable” for April 14th to be held at NLS at 9:30 a.m.

Their next board meeting is April 21st to be held at the Garden City Library at which time they will be putting the final touches on our plans for the Long Island Library Conference.

4. Media Services – Rick Fox

The media board meeting was held on March 10, 2005 and four members were in attendance. Discussion of our workshop “The Low Down on Downloads.” Our Media Roundtable scheduled for Tuesday March 1st was postponed to Tuesday, March 22nd, due to a snowstorm. It will be hosted by Movie Republic who is providing breakfast.

On May 4th a presentation on “The Lowdown on Downloads” will be held at the Huntington Town House. (See the LI Library Conference website for more details)

5. Programming & Public Relations – Tracey Simon

On March 8th, the Division sponsored a program in which Professor Sally Ann Drucker, from Nassau Community College, portrayed Emma Goldman, in a program called “Emma Goldman: Freedom of Speech.”

6. Reference & Adult Services – Lee Fertitta

No report.

7. Young Adult Services - Aviva Kane

No report.

V. COMMITTEE REPORTS

Archives – Stuart Schaeffer

No report.

Civil Service – Rhoda Orenstein

No report.

Computers and Technology – James Hutter

The Computers and Technology Committee Meeting was held on March 3rd, at 9:30 a.m. 20 attendees were present. The meeting took place at the Westbury Memorial Public Library. The topic was “Printing Solutions for Libraries.” It was an Open Forum with James Hutter as the moderator. The goal of our discussion was to reach a consensus on what solutions work best for both staff and public printing needs. They compared laser and inkjet strengths and weaknesses, networked versus non-networked printers and discussed policies for printer usage. Attendees shared their experiences with specific printer models. There was a demonstration of setting up a network printer through HP’s Jet Admin software and the installation of that printer on a PC took place.

Their upcoming program will be Joint Computers and Technology Committee / Outreach Committee Panel Discussion (Tentative) in about Mid-April. Our goal is to have 30 or more in attendance and it will be held at the Rockville Centre Public Library. The topic will be “Utilizing Technology to Assist Disabled Patrons. James Hutter and Merrill Belson are currently working out plans for a joint committee panel discussion. Their hope is to inform libraries of the various technologies available that can be utilized to assist disabled patrons in using various library resources.

Constitutions & By laws – Helene Hertzlinger

No report.

Continuing Education – Laura N. Goudket

They have two programs scheduled for the Fall – both are posted on the NCLA Calendar. Thursday, September 22, 9:30 a.m. to noon. Nassau Library System. Walter Mathews, Ph.D. “BEING EXCELLENT vs. BEING PERFECT.” Tuesday, November 15, 9:30 a.m. to noon. Nassau Library System Continuing Ed. is teaming up with the Health Services Committee. Mary Westerman-Cicio, Acting Dean of the Palmer School, will present a program on a topic relating to health. Mark your calendars and watch the NCLA Calendar for registration & further program details.

Directory – Arthur Friedman

The Directory is on schedule and should be ready in time for the Long Island Library Conference in May.

Finance – Natalie Lapp

No report.

Health Services – Mary Westermann-Cicio

No report.

Institution Services – Marge Burke

No report.

Intellectual Freedom – Jeff Fernsilver

The committee met at the North Bellmore Library on Wednesday, March 2, 2005. The committee is sponsoring an essay contest on the topic “Freedom to Read, What does it mean to me?” The flyers have been sent out to all the public libraries in Nassau County.

The program titled “Censoring Today and Tomorrow: Impact on Schools and Libraries” will take place at the Long Island Library Conference and everything is in place and ready.

LDA Award – Ken Bellafiore

The brochure seeking nominations for the LDA Award has been delivered to NLS. The bulk mailing items were delivered to Arthur Friedman. The deadline for nominations is April 1, 2005. The award will be presented at the Long Island Library Conference on Wednesday, May 4, 2005.

Legislation – Maureen Chiofalo

Maureen attended the LILRC Legislation Committee meeting at Farmingdale and reported on the progress of Legislation Day, March 15, 2005. Due to the unforeseen personal commitments, she will not be able to run the trip. Tracey Simon and Arthur Friedman have generously offered to take over for her. As of today, there are 46 people signed up and the bus holds 55, however, some seats for catering must be reserved. LILRC has set up appointments and will finalize the list on Monday.

L.I. Library Conference – Nancy Sherwood

The Long Island Library Conference will be held on May 4, 2005 at the Huntington Townhouse. The registration form is available on the Conference website in pdf format. The Conference schedule and program descriptions are posted on the web page as well. The web address is www.suffolklib.ny.us/lilc/. Registration forms will be sent out by the end of the month. More than 50 vendors have reserved tables in the exhibit hall. Any recommendations for vendors can be given to Trina Reed at the Lakeview Public Library or Debbie Antolini at the Longwood Public Library. A list of vendors can be found on the Conference website.

Membership, Promotion & Mailing – Arthur Friedman

The membership totals for NCLA are presently 696 members. The clerical division currently has 157 members.

NCLA Promotions – Tracey Simon

The cohort of sixteen students enrolled in the Public Library Administrators Certificate Program have just completed the program. There will be a Career Fair at the Westbury Schools. Ed Skofia will be representing NCLA and promoting our profession. The recruitment brochure is currently being updated and will be finished soon.

Newsletter – Mamie Eng

February 2005 Newsletter has been distributed this week. The deadline for the April 2005 issue is today. Please send information as soon as possible.

Nominations – Chris Penna

No report.

Outreach

No report.

Personnel Issues/Prof. Concerns – John Bosco

No report.

Programs (Annual Dinner) – Frank McKenna

A deposit has been sent to the Manor East in Massapequa for the Annual Dinner and Installations of officers. The dinner will take place on Wednesday, December 7, 2005.

Recruitment & Scholarship – Alicia Sanchez

This is our second year for the Education Grant Award. So far they have received one application. Please note, the deadline is June 1, 2005. The application can be acquired from our NCLA website. I also have some copies on the table in the foyer here at NLS. Please take some back to your libraries and encourage your associates to apply.

Statistics – Mamie Eng

The printer should finish binding the 2004/2005 Salary & Personnel Benefits Survey booklets this week and they should be delivered to Arthur Friedman for distribution shortly.

Technical Services – Deborah Neuman

Nothing to add to last month's report except that they have 30 plus people signed up for the Alisexchange (The Alis yahoo Discussion Group.)

Webpage – Rocco Cassano

The brochure and the registration form for the Long Island Library Conference is now available on the website www.NCLA.INFO.

The essay competition contest and the best award will be posted on the website.

VI. LIASON REPORTS

Long Island Library Resources Council – Herb Biblio

The LILRC 14th Annual Conference on Libraries and the Future will be held at Dowling College on Thursday and Friday October 20th and 21st. The topic of this year's conference is "Changing Demographics: People, Collections, and Technology."

It was reported that States around the country have been cutting funding of their libraries and in Buffalo, New York the same practice is beginning to take place.

LILRC will be providing to it's subscribers a new dynamic Union List of Serials that will be available beginning April 1st, 2005. Training programs will be taking place on its usage. This product will only be available it this region. A Regional Union Catalog will also be available to FirstSearch subscribers.

Member Library Directors – John Bosco

No report.

Nassau Library System – Mary Beth Beidl

NLS has been contributing it's records to OCLC and in the last 2 years over 200,000 records have been added. The program marketing databases and branding issues had 110 people attend one of the two sessions offered. This was a grant funded program that was presented by the IVY Group.

Nassau Boces School Library System – eva efron

No report.

New York Library Association – Arthur Friedman

A Vitality Fund Committee has been established with the goal of providing a financial cushion to the organization in rough economic times. A Development Committee is also being established at this time. The process of selecting a new slate of council members for 2006 has begun. The NYLA conference will take place in Buffalo this year.

Special Library Association

No report.

Suffolk County Library Association – Rona Dressler

A combined Legislative event with PLDA, SCLA and LILRC is in the planning stages, similar to the one held last year by the Huntington Zone. On March 21, there will be a presentation at SCLS of E-books and audio books. Our Multicultural Committee will meet on April 12, Readers' Advisory is doing Alternative History on April 12. CATS will hold a workshop LC for Dewey Users on March 29 and they have begun an AACR2 Study Group. In June, they will hold a program dealing with job searching and resume programs. Support Staff will hold their Annual Roundtable in March. On April 1, YASD will hold their Annual Book Talk.

They are looking at changing the term of Treasurer to 2 years. Continuing Education is planning a bus trip in the Fall. On April 15th, at Suffolk Community College, there will be a workshop entitled "Intellectual Freedom Battles on Long Island." For they Legislative trip, they have 1 bus leaving from SCLS, the other will leave from Exit 58 and stop at 49. They're looking at purchasing 100 wristbands. So far they have 430 members who have renewed for 2005. BWI is sending 50 books as raffle prizes for the scholarship fund. The new webpage is also up.

On March 31st, CLASC is holding a workshop on Civil Service Forms. The Annual Dinner will be held on April 12th at the Three Village Inn. They are also working on packets entitled "Places to go for Free."

Bruce Massis, the new SCLS Director, has visited over 30 libraries so far. He's looking at hiring a full-time grant writer. He is also planning Customer Service Workshops at libraries and streaming CE events to staff on their desktops. They've hired a fourth driver and purchased a truck all due to PPH. So far, they have one Associate membership in PALS, Middle Country.

VII. OLD BUSINESS

VIII. NEW BUSINESS

Arthur Friedman mentioned that ALA is seeking nominations for its National Advocacy Honor Roll for the American Library Trustee Association (ALTA.) It was also mentioned that the recent graduates of the Public Library Administrators certificate program should be encouraged to work on the NCLA finance committee.

Respectfully submitted

Ken Bellafiore

Ken Bellafiore

IX. ADJOURNMENT

The meeting was adjourned at 10:59 a.m.