

The Bryant Library



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Director

A TYPICAL YEAR OF PUBLIC LIBRARY / PUBLIC SCHOOL COOPERATION CHILDREN'S SERVICES

B. Homola, Coordinator

November 2007

SEPTEMBER ► Summer Reading Program Follow-up
Letters are sent to building principals, school media specialists, and teachers who were sent extra materials to promote the program.

- Librarian Luncheon
A working but very pleasant luncheon
This year we discussed:
 - ✓ New initiative for Gr. 5 visits: Survival Kit for Middle School Students
 - ✓ Operation: Kindergarten dates
 - ✓ 3 Apples Book Award
 - ✓ New developments in each Library / School

SEPTEMBER / OCTOBER

- School Open Houses
Staff sets up table with flyer, newsletters & give aways to promote The Bryant Library.
It is an opportunity to reconnect with parents & staff.
- New Teachers Visit
Send letters with library application to all new teachers in Roslyn Public Schools. Inviting them to presentation in October.

OCTOBER

- High School Childrens' Literature Elective cooperate with Ms. Muller
 - Books about Exclusion
 - Books written by teensOpportunity to demonstrate how helpful the public library can be
- NEW Gr.5 Initiative: Survival Kit for Middle School Students
Sent letters to each fifth grade teacher, building school media specialists and principal.
Booked visits for March & April 2008
- New Teachers Visit

Prepare packets & presentation
Introduced teachers to our library
Opportunity to form relationship with new teachers

NOVEMBER

- ▶ Harbor Hill Art Exhibit
- ✓ Art teacher hangs show
- ✓ Art Reception attracts 150 + parents & students
- ✓ All month families come in to see the art show
- ✓ Principal & Superintendent / Assistant Superintendent usually attend
- ✓ Send letter to principal acknowledging efforts of the art teacher

DECEMBER

- ▶ Winter Reading Program
Send posters, packets with sample prizes to 25 teachers: School Media Specialists, ESL, Reading Specialists, and Resource Room.

JANUARY / FEBRUARY

- ▶ PARP
Team with local nursery school preparing useful booklist
 - Weather
 - Multicultural
- ▶ Operation Kindergarten
Conduct storytimes at Heights School in school media center for all kindergarten classes.
- ▶ Conduct class visits & issue library cards to all kindergarten.
- ▶ Summer Reading Program / Parent Teacher Conference.
✓ Prepare early flyer for teachers in Grades 1 & 2 to distribute to parents at Parent/Teacher Conferences.
- ▶ BACK TO SCHOOL BOOKLIST
Deliver booklists to be included in Pre-Kindergarten Orientation packets to parents of all incoming kindergarten students.

FEBRUARY

- ▶ East Hills Art Exhibit / Reception
- ✓ Art teacher hangs show
- ✓ Art reception attracts 150 + parents and students

- ✓ Families visit all month to see show
- ✓ Principals, Superintendent and Asst. Superintendents usually attend
- ✓ Send letter to principal acknowledging art teacher

MARCH / APRIL

- ▶ NEW INITIATIVE: Grade 5 Visits
- ✓ Conducts visits to introduce fifth graders to adult department staff (YA) sources and services
- ✓ Introduce electronic databases
- ✓ Renewing items on line
- ✓ Invite parents too

- ▶ NURSERY SCHOOL ART EXHIBITS

MAY / JUNE

- ▶ Parent / Child Home Program
- ✓ Send letters to be distributed to participating families
- ✓ Prepare gift books/brochure, library card applications & flyer
- ✓ Conduct visit promote library use

- ▶ SUMMER READING PROGRAM
- ✓ Conduct Gr. 1 Class Visits designed to promote participation and reading over the summer
- ✓ Send posters and packets of sample prizes to 25 teachers in the school district as with winter reading program

- ▶ Roslyn Required Reading
- Prepare Book displays to support required summer reading Gr. 5 – 12

AUGUST

- ▶ Summer Reading Program
- ✓ Prepare letters and lists of participants to send to each school
- ✓ Students who participated are acknowledged by their principal in a unique way
- Heights – Letter from Principal
- Harbor Hill – Names read over PA system

I'M NEW..WHAT DO I DO? SCHOOL COLLABORATION EXISTS

The ball is totally in your court. You must be proactive.

Go to back to school nights/open houses in the Fall.

Establish a relationship with the school librarian.

Try to meet the teachers.

Try to establish new teacher orientation to the library.

Get as friendly as possible with a teacher,

Do them a favor or two. For example, an 8th grade English teacher who gives a “read a challenging book” assignment came to The Bryant Library after many years of cajoling, and picked out books for his class assignment. I, very happily, volunteered a shelf for him. We are tiny and shelf space is at a premium—but it was the best use of space.

Be involved. Make your presence known.

Stress the fact that we have common goals: to make students comfortable with learning and the assignments—to make assignments a positive experience.

Remind the librarians that they at the schools can use our ERs instead of paying for them, leaving their budgets free to purchase other online resources. Vendors won't tell them this, but a community is entitled to buy an ER for use just once. No need to duplicate. We give them library card numbers for student and teacher use in the schools.

Leave flyers with the school librarian. It is a bridge to the schools. When I ask to leave Babysitters' Reception flyers at elementary schools and pre-schools for the parents, it is seen as a win-win situation.

Ask a popular teacher to do a program at the library.

Be seen.

Go to the schools to distribute flyers for your programs or informational brochures about your library. You may need to get permission first; often the people who are most important are the support staff of the school or library.

Be prepared to be rejected.

Further info or questions? Call me, Suzi Owens: 621-2240