

# Resume Preparation and Cover Letters

Web sites compiled by the library staff



## **Career Zone Resume Maker ~**

<https://www.nycareerzone.org/cz/resources/jobseeker/resume.jsp>

Use this form to create a basic resume. Review it online to get the basic format correct, then save it as a PDF and print.

## **The Damn Good Resume ~**

<http://damngood.com/index.html>

Includes Resume Advice, Sample Resumes, Cover Letter Help and Job Search Tips.

## **eResumes ~ <http://www.eresumes.com/>**

Information on Electronic Resume preparation and submission.

## **JobStar Central ~ <http://jobstar.org/tools/resume/index.php>**

Resume and cover letter assistance compiled by public libraries in CA.

## **The 10-Minute Resume ~ <http://www.pongoresume.com/>**

A quick-and-easy Resume and Cover Letter Builder.

## **Resume Tutor ~**

<http://www1.umn.edu/ohr/careerdev/resources/resume/>

A program designed to walk you through the steps of formatting a resume.

## **The Riley Guide ~ <http://www.rileyguide.com/cover.html>**

A collection of sample cover letters and resumes.

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